



Newton Elementary Committees/Volunteering

Reflections:

Reflections is a program which recognizes and promotes the Arts, and allows students to compose entries to compete on the local, state, and national levels. Duties include:

- Sending out fliers,
- Organizing workshops
- Gathering entries and submitting them for judging
- Holding and organizing an open house
- Preparing certificates, etc

Labels:

- Coordinates box tops and Campbell soup collection
- Familiar with Campbell and Box Top website
- Submits collected
- Provide goals and flyers to school

Book Fair:

- Setting up book fair dates with scholastic sales rep
- completing financial information for scholastic following the fair
- Setup/tear down of book fair and/or finding the necessary volunteers to setup/tear down the book fair
- Tracking of scholastic dollars online and notifying the principal and teacher rep of available money to order materials for the classrooms or for the library

Membership

- Keeps track of paid members for PTA
- Distribute membership cards to PTA members
- Actively work throughout the year to get more members to join PTA

School Events:

- Brainstorm/research events for each year
- Coordinate with principal/teacher on needs
- Market event to school/parents via email and flyers
- Provide assistance if need during event

Concessions:

- Coordinate concession needs required of each school
- Provide schedule of concession needs and volunteers

Teacher Appreciation:

- Coordinate monthly teacher appreciation treats
- Coordinate Teacher appreciation week
- Coordinate meals for conference week

Family Events:

- Brainstorm family events for each year
- Market event to school/community
- Coordinate event

RIFF

- Maintains inventory of R.I.F. books including sorting and stamping of incoming books.
- Coordinates with the principal 3 distribution dates to be held prior to January 31st. Coordinates activities to coincide with other reading type fairs or events held at the school.
- Obtaining 2 or 3 volunteers to help with each distribution at the school.
- Finally, the coordinator reports to the city wide PTA the number of books disbursed

Please contact a PTA officer or visit our website if you would like to chair or participate in one of these committees. Volunteers make the difference in keeping these programs running. You CAN make a difference!